

WELCOME TO



Home Learning
StriveTraining

We value learning and success and underpin all our learners with respect, responsibility and accountability.

Our commitment is to provide outstanding training with a friendly approach and individual attention. We source funding from the GLA, European Social fund and the Education Skills Funding Agency.

Code of Conduct

To support you in achieving your qualification it is important that everyone treats each other with respect. Therefore, there is an expectation on the behaviour online, with you and the tutor via the online learning platform.

1. Use the computer facilities to support your learning experience.
2. Be aware of and follow the safe use practice of internet.
3. Foul or abusive language is not to be used at any time when communicating to any member of staff at Strive Training or when using online platform.
4. Respect the well being of yourself and others you interact with in relation to your home learning course.

Online Study and Completion

You must aim to complete and pass your course to be awarded the relevant certificate for your qualification. To achieve the qualification please ensure you are planning and working towards your set target dates for your units and the end date for your course.

Support and Queries

Should you have any queries please speak with your course tutor. If they are not able to support or you have any other queries, please contact learnersupport@strivetraining.co.uk

Equality and Diversity

Equality and Diversity is a legal obligation to protect against discrimination. Strive Training operates a zero-tolerance policy on harassment and discrimination.

Diversity is about identifying the difference in everyone, recognising and respecting the diversity enough to adapt practice and procedures to suit all.

This will contribute to a richer, more creative and productive working environment. This means respecting individuals on

- Race
- Gender
- Sexual Orientation
- Age
- Religion
- Disability
- Being married or in a civil partnership
- Being pregnant or on maternity leave
- Being or becoming a transsexual person

British Values

As part of our curriculum it is our responsibility to promote British Values within our diverse society.

These are:

- Democracy
- The Rule of law
- Individual Liberty
- Mutual respect for and tolerance of those with different faith and beliefs and for those without faith.



How to use AI in coursework

AI should be used as an aid, not as a replacement for a learner's own work. Misusing AI in coursework can lead to academic consequences.

- Always strive to be original in your work, ensuring that what you produce is genuinely yours, even when utilising AI tools.
- AI should be used as a study aid, assisting in generating ideas, organising notes, explaining difficult concepts, and checking spelling and grammar.
- However, it's crucial to use AI with care, as it can sometimes be inaccurate and may make mistakes.
- Always make sure to double-check the work generated by AI to ensure accuracy and reliability.
- Do not submit AI-generated work as your own – using AI to complete assignments and coursework without proper references to tools you have used may be in violation of awarding organisation guidelines and can be considered plagiarism.

Using AI as the only source of information or understanding in your studies can hinder your ability to think critically and learn deeply.

Internet Safety

- Only access websites to support your learning
- Only enter your personal information into websites with the secure padlock
- When studying only open secure sites (starting with https:// or one that show a padlock symbol). Only respond to emails that you recognise and you know are secure.
- Always log out

Safeguarding

Is protecting yourself and vulnerable individuals from harm or abuse.

Radicalisation

Radicalisation: is when a person, often from a vulnerable background, begins to adopt extreme political, religious or social views.

Through these they will engage in extremist activity. They will often form these views through misguidance, misunderstanding, fear, resentment or possibly a sense of justice.

As part of the Counter Terrorism Act 2015 it is now our responsibility to ensure you are aware of the possibility of radicalisation of any individual.

Should you feel or have concerns regarding yourself, family or friends we have a duty of care and you can refer any concern, however small, to the safeguarding officer who may then take further action depending on the circumstances. If you can, please discuss with your tutor or a member of Strive Training. If you feel you are not able to discuss this with any of our staff, please contact our Safeguarding nominees.

Reporting a Safeguarding Issue

You can speak directly to your tutor in the first instance.

You can also contact the Strive Designated Safeguarding Leads directly:

Kim Franks on 07944 163 101

John Stapleton on 07908 400230

or email in confidence at

safeguarding@strivetraining.co.uk

When you are studying please consider:

- Good posture
- Adjusting chairs and other furniture
- Arranging desk space
- Adjusting screens and lighting to avoid reflections and glare
- Taking regular breaks and changes of activity

Feedback and Complaints

Strive Training value your feedback and we would welcome your suggestions so that we can improve our service.

Please email your comments to learnersupport@strivetraining.co.uk and write 'Suggestion' in the 'Subject' box of you email.

You can also follow our complaints procedure found in the learner handbook or email feedback@strivetraining.co.uk

London Learner Survey

For learners that live in and around the London area, your course is funded by the Greater London Authority (GLA).

The Mayor of London has asked learners to complete a survey. You will receive a link to complete this survey in the first few days of your course. We would really appreciate you taking the time to complete this survey.



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